

MINUTES

Meeting: CHIPPENHAM AREA BOARD
Place: Needl Hall - Chippenham Town Council, The Town Hall, High Street,
Chippenham, SN15 3ER
Date: 27 April 2015
Start Time: 7.00 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

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In Attendance:

Wiltshire Councillors

Cllr Linda Packard (Chairman), Cllr Desna Allen (Vice Chairman), Cllr Chris Caswill, Cllr Bill Douglas, Cllr Howard Greenman, Cllr Peter Hutton, Cllr Mark Packard, Cllr Nina Phillips and Cllr Jane Scott OBE

Wiltshire Council Officers

Victoria Welsh - Community Area Manager, Will Oulton – Senior Democratic Services Officer, Andrew Osbourne - Head of Adult Care Commissioning, Richard Williams – Community Youth Officer, and Parvis Khansari - Associate Director.

Town and Parish Councillors

Chippenham Town Council - Sue Wilthew, Ann Chard, Cllr Andy Phillips.
Castle Combe Parish Council – Cllr John Mackelden
Biddestone Parish Council Rachel De Fossard

Partners

ChAPs – Julia Stacey and Alison Butler
Wiltshire Police – John Brixey

Total in attendance: 48

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
30	<p data-bbox="336 376 687 412"><u>Youth in the Community</u></p> <p data-bbox="336 443 1485 551">Councillor Linda Packard, Chair of the Area Board opened the meeting and thanked especially the three performers, Jack, Amy & James and Luke, who had provided musical entertainment at the start of the meeting.</p> <p data-bbox="336 589 1469 770">Cllr Peter Hutton, the Chair of the Local Youth Network (LYN), then outlined the purpose of the item: to the views of people on what services are needed. He went on to introduce Ben and Saul younger members of the LYN, who addressed the issue of information and communicating with young people, and the results of the consultation on priorities.</p> <p data-bbox="336 808 1481 990">Responses from some 729 young people, from Chippenham and the surrounding area, had identified the Skate Park, Youth Café and Adventure Trail as the top three priorities – along with some other activities. Round-table discussions were then held to enable those in attendance to provide feedback on the priorities for youth activity in the area.</p> <p data-bbox="336 1028 1445 1102">Councillor Hutton thanked all who attended and looked forward to considering the response at the next LYN meeting to focus the resources in the right area.</p> <p data-bbox="336 1140 1418 1214">Chair added her thanks, and especially to Ben and Saul for presenting to an unfamiliar audience so well.</p>
31	<p data-bbox="336 1249 903 1285"><u>Chairman's Welcome and Introductions</u></p> <p data-bbox="336 1317 1350 1352">The Chairman, Councillor Linda Packard, formally opened the meeting.</p>
32	<p data-bbox="336 1384 485 1420"><u>Apologies</u></p> <p data-bbox="336 1451 1219 1487">Apologies for absence were received from Inspector Hobman.</p>
33	<p data-bbox="336 1525 456 1561"><u>Minutes</u></p> <p data-bbox="336 1592 472 1628"><u>Decision</u></p> <p data-bbox="336 1659 1485 1733">The minutes of the meeting held on 2 March 2015 were agreed a correct record and signed by the Chairman.</p>
34	<p data-bbox="336 1771 676 1807"><u>Declarations of Interest</u></p> <p data-bbox="336 1839 887 1874">There were no declarations of interest.</p>
35	<p data-bbox="336 1906 746 1942"><u>Chairman's Announcements</u></p> <p data-bbox="336 1973 1150 2009">Chippenham Area Board Community Awards 2014/15</p>

	<p>The Chairman reminded the meeting that the Chippenham Area Board would once again like to recognise and celebrate the efforts which local volunteers are making in our community. Nominations are invited for the following 3 award categories:</p> <ul style="list-style-type: none"> • Individual • Team/Group • Junior/ Youth (under 18) <p>The closing date for nominations is 25th May 2015, with the Award Ceremony will take place at the Chippenham Area Board meeting on 29th June 2015.</p> <p>Details of the awards and nomination forms are available on line via the Wiltshire Council website: http://www.wiltshire.gov.uk/council/areaboards/chippenhamareaboard.htm People were asked to contact Victoria Welsh Community Area Manager victoria.welsh@wiltshire.gov.uk if they required hard copy of the nomination form or for more information.</p>
36	<p><u>Local Youth Network (LYN) and Youth Funding</u></p> <p>Cllr Peter Hutton, the Chair of the Local Youth Network (LYN), Richard Williams, presented the formal report of the LYN.</p> <p>The meeting also received a presentation from representatives of the Riverbank Studio project in support of their application for funding.</p> <p>In response to a question from Councillor Caswill, Councillor Hutton and Richard Williams, the local Youth Officer, stated that summer activities would be procured by third parties who would be able to provide safe activities, and that the proposals should not impinge on the enjoyment of the park for other users.</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To note the results of the Youth Needs Analysis (Appendix 1) 2. To award the Riverbank Studios £5,000 towards recording studio and rehearsal space for young musicians and 10 week practical music education courses for young people (Appendix 2) 3. To support, in principle, an award of up to £8,000 to support the delivery of a programme of summer activities and youth café, to enable projects to be procured ahead of further details being presented to the June 29th meeting (Appendix 3)

37	<p><u>Services to the Elderly</u></p> <p>Andrew Osbourne, Head of Adult Care Commissioning, gave a presentation about the services available to Older People; provided information about the event on the 17th July; and discussed the role of the Older People's and Carers' Champions.</p> <p>Issues discussed in the course of the item included:</p> <ul style="list-style-type: none"> • That the Clinical Commissioning Group was retendering the Community Services contract; • That these intermediate care services, including district nursing, are currently provided by Great Western Hospital; • That the Care Act 2014, that came into force in April, brought a number of changes including new rights for carers and further duties for local authorities around information and advice; • In response to this, the Council had developed a new information portal called Your Care, Your Support; http://www.yourcareyoursupportwiltshire.org.uk/home/ • A Market Position Statement, giving information about the services in the Chippenham Area and information about the users, had been published to provide more information for partners, service users and potential providers; • That the event on the 17th July in Chippenham would look at a range of services being offered to older people, not just social care. • That the two champion roles would be voluntary, that expenses could be paid, and that they could be a member of the public or a Councillor as the Area Board though appropriate. <p>The Chair thanked the officer for his presentation, and asked that the matter of appointing two champions, for Older People and Carers, be considered at the ABC meeting with a view to a decision being made at the June meeting of the Area Board.</p>
38	<p><u>Highways Issues</u></p> <p>The Chairman presented the report which asked the Area Board to consider matters and recommendations arising from the last meeting of the CATG.</p> <p>Councillor Linda Packard stated, in response to a question from Councillor Caswill, that she understood that his concerns regarding whether the Town & Parish Councils had an effective veto on issues had been aired at the Community Area Transport Group (CATG) meeting, and that should the CATG wish to propose an amendment to their terms of reference then a recommendation would need to be made to the Area Board meeting.</p> <p>Resolved</p>

	<ol style="list-style-type: none"> 1. To note the Financial Summary (see Appendix 1); 2. To note the letter from Councillor Philip Whitehead, Cabinet Member for Highways, regarding 20mph restrictions (see Appendix 2); 3. To approve the CATG recommendation that in future requests for 20mph restrictions should be dealt with in the same way as other Highways Improvements Requests and considered on merit; 4. To note the Local Sustainable Transport Fund (LSTF) update (see Appendix 3); 5. To note progress on prioritised schemes; 6. To approve the CATG recommendation for in principle support for Community Issue 3013 Blackthorn Mews to be submitted for Substantive Scheme funding, dependent upon the recommendations of the assessment report and conditional upon a contribution from Chippenham Town Council towards the cost of the scheme (see Appendix 4); 7. To approve the schemes recommended for prioritisation & funding, conditional upon a 25% contribution to the cost of the schemes from the relevant Town and Parish Councils (see Appendix 5); 8. To approve the list of schemes recommended for retention & further consideration; 9. To approve the CATG recommendation to approve the installation of directional signs for Emmanuel Church, conditional upon approval by Traffic Management Engineers (see Appendix 6); and 10. To approve the list of schemes recommended for removal (see Appendix 7).
39	<p><u>Area Board Annual Review</u></p> <p>Community Area Manager, Victoria Welsh, gave a presentation on the achievements of the Area Board over the last year.</p> <p>Issues highlighted included:</p> <ul style="list-style-type: none"> • that 33 grants, totalling £93,000, had been given to a range of organisations, which had led to projects with a total value of £204,000 being delivered; • That £80,000 had been allocated for highways funding including dropped kerbs, traffic calming and pedestrian improvements; • That funding for young people included music and martial arts projects;

	<p>and</p> <ul style="list-style-type: none"> • That the Community Area Board Awards would be in June. <p>The Chairman, Councillor Linda Packard, thanked all the Council, Parish & Town Council members for contributing to the success.</p>
40	<p><u>Town, Parish and Partner Updates</u></p> <p>The written updates from partners were noted.</p> <p>In addition the following issues were noted:</p> <ul style="list-style-type: none"> • That a revived Health and Social Care Forum had recently met to work on an initiative with the Wiltshire CCG to develop new integrated social care teams; • That defibrillators had been taken up by Street Pastors; • That the Chippenham Vision should be the subject of future discussion at the Area Board.
41	<p><u>Local Priorities 2014/15</u></p> <p>The meeting received the following updates on priority areas:</p> <ol style="list-style-type: none"> i. Outdoor spaces –Cllr Linda Packard stated that she had no further update. ii. Crime & Community Safety –Cllr Desna Allen stated that the Safe Places Scheme had been launched where ICE (emergency contact) card had been handed out and 20 businesses and establishments signed up. iii. Road Safety - Cllr Bill Douglas stated that he had no further update. iv. Child Poverty –Cllr Chris Caswill stated that he had had a productive meeting with the Cabinet Member and two Corporate Directors with the aim of ensuring that the work of the local group complimented the Wiltshire-wide Child Poverty Strategy. He had also met with Public Health officers and discussed how data can be used to better understand needs for Chippenham. Finally the Chippenham group had written a short letter to all local parliamentary candidates to ask them to prioritise these issues.
42	<p><u>Parish Forum</u></p> <p>Councillor Howard Greenman stated that there had been 29 attendees at the last Forum meeting, with presentations from planning officers regarding rural issues, which had proved very informative.</p>
43	<p><u>Community Area Board Funding</u></p> <p>The Chairman introduced the report and asked that, unless there were any questions on the proposals, the meeting proceed directly to voting on the</p>

	<p>recommendations.</p> <p>There being no questions, the meeting:</p> <p>Resolved:</p> <p>To award Chippenham Cricket Club £4,000 towards an outdoor practice facility, conditional upon the balance of funding being in place;</p> <p>To note the allocation of £1,000 to support the Chippenham Community Area participation in the Magna Carta celebrations, and that this funding was allocated from the 11-19 Youth Fund under delegated authority to the Community Area Manager in consultation with the Area Board Chairman.</p>
44	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending the meeting and invited any remaining questions from the floor.</p> <p>The meeting was asked to note that the next agenda planning meeting would take place on 27 May 2015 at 10.30am at Monkton Park, and that any parish or town council representative interested in attending should contact the Community Area manager or the Chairman.</p> <p>The meeting is asked to note the future meeting dates (29 June and 7 September 2015) and was invited to take part in an evaluation of the meeting.</p>